



Dive into a career you love...

CIPD Level 3

Foundation Certificate in People Practice

CIPD



Introduction

The CIPD Level 3 Certificate in People Practice is a foundation-level, professional qualification based on the CIPD Profession Map. The Map was launched in 2018 having been developed in collaboration with a wide range of experts, working at the heart of the profession. It sets the international benchmark for the people profession and provides a strong foundation to give people professionals the confidence and capabilities to guide their decision-making actions and behaviours.

Each unit within the CIPD Level 3 Foundation Certificate in People Practice has clear linkage to the Profession Map.



Average completion time: 10 - 12 Months



Get in touch for our next available start dates



Cost:

Online Live - £1920

On Demand - £1500

Who is it for?

This qualification will develop learners' knowledge and skills to build their expertise, inspiring them to undertake tactical tasks that deliver value.

Learners will build their confidence and knowledge, aimed at being able to contribute to immediate colleagues, customers and the organisation; supporting change and driving impact, to create immediate and short-term value. They will gather information to use in their role and use this to understand their work, organisation and profession more deeply.

This can then be applied to the world of work as well as being used as a vehicle to start their journey to CIPD membership at the appropriate level to complement career and professional development.



Why study with BePro?



Unlimited tutor support from qualified and experienced tutors



Maximum workshop size of 25 learners to ensure an interactive learning experience in live workshops



Flexible learning options - study on demand anytime, anywhere if preferred



100% pass rate



Excellent feedback from current and previous students



How is the learning delivered?

Online Live

With our online live option you will be required to attend online workshops via Zoom. You will be studying alongside learners from a variety of sectors and organisations, networking and sharing experiences.

Depending on your choice of study, the timetable will differ slightly:

Daytime programme - workshops will take place once, every 4 weeks.

Request the next start dates by emailing:
info@beprodevelopment.co.uk

Online On Demand

We offer a self-study, on-demand learning option which allows you to learn at your own pace, anywhere, anytime. With access granted as soon as you pay your deposit, you can complete your qualification in as little as 6 months if you choose.

You will have tutor support and 24/7 access to the course material. This option is available to start at any time!



Qualification Objectives

This qualification introduces a wide range of relevant knowledge and expertise in people practice. It is suited to those learners who:

- are studying, aspiring to, embarking on, a career in people practice
- are working in a people practice support role and wish to develop their knowledge and deliver immediate and short-term value for their organisation
- wish to develop the specialist knowledge, skills and understanding required to be a people professional

Guided Learning Hours:

It is expected that you will undertake **120** guided learning hours which we will provide through workshops, tutorials and learning resources.

Self-Study Requirements:

Alongside the guided learning hours, we recommend that you also commit to at least **120** self-study hours of your own self directed study. This includes reading textbooks and journal articles, as well as trusted websites.

Your course at a glance

Core modules

- Business, culture and change in context
- Principles of analytics
- Core behaviours for people professionals
- Essentials of people practice

Read more about each unit below!

Core Modules

3CO01 Business, culture and change in context

About this unit: This unit considers the impact of external influences and how the digital and commercial environment shapes businesses and the culture within which they operate. It considers the importance of people's behaviour on organisational culture and its ability to manage change effectively.

3CO02 Principles of analytics

About this unit: This unit looks at how people professionals make both straightforward and complex choices as they carry out their roles. It focuses on how utilising a diverse range of analytics and evidence is essential to the rationalisation and enhancement of working practices and situational decision-making to create value.

3CO03 Core behaviours for people professionals

About this unit: This unit introduces the core behaviours for people professionals, focusing on ethical practice, professional values and professional development. It considers how certain ways of thinking and acting should be universally consistent, even in new and challenging situations, to promote inclusivity and respect in the organisation.

3CO04 Essentials of people practice

About this unit: This unit introduces the fundamentals of people practice, ranging from the employee life cycle to policies, regulation and law. It further explores a diverse array of specialist subjects such as recruitment, talent management, reward and learning and development, essential to a career in people practice. Importantly, this unit enables practitioners to apply their knowledge and skills, building their confidence and ability to practice progressively.

FAQ's

What additional support is provided?

All candidates will have support from an expert CIPD tutor during normal office hours throughout the duration of their programme. Our extensive library of learning materials are available 24/7.

- Unlimited tutor support – via email, phone or online conference call (whatever suits you best).
- Exceptional and detailed course material.
- Student support team to assist with any technical or non-academical questions.

Can I pay in installments?

Yes, we provide interest-free monthly payment options for learners who wish to pay in regular instalments. This will be set up as a direct debit so you do not need to remember to make the payments each month. There are no credit checks, however, if the monthly payment is missed, then access to the course will be suspended until payments are up to date.

If your employer is funding all or part of your course, we will invoice them directly, just let us know before you sign up. If we need a purchase order to be able to invoice, please don't forget to request this!

We are pleased to be able to accept ELCAS funding for your course. If you are looking to use your enhanced learning credits, just let us know upon enquiry and we'll help with completing the application.

Is BePro an official CIPD provider?

Yes! We are an accredited CIPD centre and have been since 2016. We are specialists in HR and L&D. Renowned for our impressive achievement rates and recommended for our supportive and innovative approach to learning, we are first-choice providers for professional development training.

How will I know which CIPD qualification is right for me?

We offer all levels of CIPD qualifications from level 3 to 7, guaranteeing a course that is suitable for your needs. We will ensure your chosen programme is right for you before you begin. Please call 01642 715381 to speak to a course advisor who will be able to help you make the right decision.

Will I require a CIPD Membership?

Yes, to be able to submit your assignments to CIPD for moderation and certification, you will need to include your CIPD membership number on each assignment submission. You will not be able to achieve your qualification without being a member of the CIPD.

How do I enrol?

All you have to do is give one of our advisors a call on **01642 715381** or email us at info@beprodevelopment.co.uk .

Alternatively you can register your interest by visiting www.beprodevelopment.co.uk